



## Civil Wedding Ceremony

### **Guidance for those who wish to marry on approved premises**

As soon as you have confirmed arrangements for your marriage at The Elvetham, you should contact the Superintendent Registrar for the district at Aldershot Registry Office (01252 322066).

Without the presence of a Superintendent Registrar or deputy and a registrar, there can be no marriage. It is therefore essential that an advance booking with the Superintendent Registrar be made once your booking with The Elvetham has been confirmed.

The Superintendent Registrar at Aldershot Registry Office will advise you to give notice of marriage to the Superintendent Registrar(s) of the district(s) in which you live. This notice must be given in person by you or your partner and is valid for only twelve months.

You are reminded that any arrangements made for a marriage to take place at The Elvetham are dependent on:

- The attendance of the Superintendent Registrar or deputy and a Registrar made for the district in which the premises are situated and,
- The issue of the authority or authorities for marriage by the Superintendent Registrar(s) to whom notice of marriage was given.

When notice is given in a different registration district(s) from the one where the marriage is taking place, you will have to collect the authorities before the ceremony and ensure that it is delivered to the registrar who is to attend the ceremony.

You are also advised that only a civil, non-religious ceremony, can be permitted by the Superintendent Registrar. Any music, reading, words or performances which form any part of the ceremony must be secular. The content of the ceremony must be agreed in advance with the Superintendent Registrar who will be attending the ceremony.

Any rights of copyright for music, readings etc permitted at the ceremony are a matter for you and the holder of the approval.

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